

**Old Lincoln School Renovations
Committee of Seven
Minutes of the 9 January 2014 Meeting
Town Hall, School Committee Room**

Attendees: Nancy Daly, Selectman, Helen Charlupski, Abby Cox and David Pollak, School Committee and Karen Breslawski, Building Commission (voting members of committee), Peter Rowe, Deputy Superintendent of Schools, Tony Guigli, Building Department

Meeting called to order at 6:10 p.m.

Meeting Minutes: The Committee voted unanimously to approve the meeting minutes of 16 December 2013.

The Committee then interviewed three firms, in the following order: Arrowstreet, Schwartz Silver and Turowski2.

Each firm provided a presentation for approximately fifteen (15) minutes and followed by answering questions for another ten (10) minutes. While each presentation was different, there were a number of common themes.

Each expressed keen interest in the project and a desire to work with the School and Town on a project that will best meet the needs of both. Each noted that the schedule is tight and provided a range of seven to ten months for construction. Design work will need to commence right away and the Town/Schools and architect need to work closely early on to scope existing conditions, determine a list of needs and prioritize said needs versus a very modest budget of \$3-3.5 million for construction.

A discussion of the applicants and their presentation and qualifications followed.

Finally, by unanimous vote, the Committee voted to rank the three finalists in the following order: Arrowstreet, Schwartz Silver and Turowski2

Meeting adjourned at approximately 8:40 p.m.

Tony Guigli
Project Administrator